

Checklist for Setting up an LLC (PLLC) or PC

\$985.00

Type of business to be formed _____
i.e. dental practice, accounting firm, real estate, etc.

1. Name choice of entity.
 (Must provide at least **two** additional choices to use in the event that your first choice is already being used)
 - 1.
 - 2.
 - 3.

Name, Address, SS#	Member	Manager	Director	Registered Agent
	%	Yes/No	President/VP/Sec/Treas	Yes

Name, Address, SS#	Member	Manager	Director	Registered Agent
	%	Yes/No	President/VP/Sec/Treas	No

3. Address of office location including county. Mailing address if different.
4. Expected hire date of employees.
5. Name and address of bank where business account will be opened.
6. Names and SS#'s of Members' spouses, if married.

Client Name: _____

Phone Number: _____

Fax Number: _____

E-mail Address: _____

I authorize Edwards & Associates to charge the credit/debit card listed below for payment:

Circle One:

Visa MasterCard

Account Number: _____

Expiration Date: _____

Name on Card: _____

Credit/Debit Card Billing Address:
